

Examples of Completed Risk Assessment Forms

OUR LADY IMMACULATE ROMAN CATHOLIC PARISH

Risk Factor:		Activity: <i>Mass: Risk Assessment N^o 02.01.02</i> <i>carrying the Book of Gospels elevated, to show the importance of the Word</i>	Our Lady Immaculate Roman Catholic Parish	
0-3	Low Risk		401-403 Ewell Road Tolworth Surbiton Surrey KT6 7DG	Tel: 020 8399 9550 e-mail: ourladyimmaculate@ukonline.co.uk
4-12	Medium Risk			
13-25	High Risk	Start Date: <i>Immediate</i>	Duration: <i>12 months</i>	

Hazard	Who is affected and how many?			What is the Risk now?			What can you do to make it safer? Control Measures	Risk after Control Measures?		
	Parishioners	Clergy & Parish Staff	Others	Prob ^y	Sev ^y	Risk Factor		Prob ^y	Sev ^y	Risk Factor
<i>Musculo-skeletal injury - holding heavy book at arms length</i>	<i>-</i>	<i>50</i>	<i>-</i>	<i>2</i>	<i>3</i>	<i>6</i>	<i>Education: clergy, readers and others required to lift the Book to be advised on correct lifting procedure, holding book close to body's centre of gravity, on chest, etc.</i>	<i>1</i>	<i>2</i>	<i>2</i>

Assessor: <i>Anne O'Her</i>	Signed: <i>A O'Her</i>	Date: <i>1st April 2005</i>
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You should give a copy of this completed form to the Presbytery for the Health & Safety file

OUR LADY IMMACULATE ROMAN CATHOLIC PARISH

Risk Factor:		Activity: <i>Mass Risk Assessment N^o 02.01.01</i> <i>Congregation stand, sit or kneel</i>	Our Lady Immaculate Roman Catholic Parish	
0-3	Low Risk		401-403 Ewell Road Tolworth Surbiton Surrey KT6 7DG	Tel: 020 8399 9550 e-mail: ourladyimmaculate@ukonline.co.uk
4-12	Medium Risk			
13-25	High Risk	Start Date: <i>Immediate</i>	Duration: <i>12 months</i>	

Hazard	Who is affected and how many?			What is the Risk now?			What can you do to make it safer? Control Measures	Risk after Control Measures?		
	Parishioners	Clergy & Parish Staff	Others	Prob ^y	Sev ^y	Risk Factor		Prob ^y	Sev ^y	Risk Factor
<i>Crushing or abrasion injury kneelers may fall on feet or legs</i>	<i>500</i>	<i>10</i>	<i>approx</i>	<i>3</i>	<i>4</i>	<i>12</i>	<i>Replace kneelers with Hanochs* or Fit bar to pews to stop kneelers being knocked down or Fit catches or springs</i>	<i>0</i>	<i>0</i>	<i>0</i>
								<i>0</i>	<i>4</i>	<i>0</i>
								<i>1</i>	<i>3</i>	<i>3</i>

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